

TOP SECRET

21 November 1980

## MEMORANDUM FOR THE RECORD

Staff Meeting Minutes of 21 November 1980

Mr. Carlucci was in the chair. [ ]

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Mr. Carlucci announced that Laurence Silberman was no longer the head of the Agency transition team and asked [ ] to review the new make up of the team. Head of the team is William Middendorf, his deputy will be Lt. General Edward Rowny. Other members are: George Carver, William Casey, Angelo Codevilla, Roy Godson, Roland Herbst, Ray Cline, Walter Pforzheimer, Mark Schneider, Rob Silverstein, Laurence Silberman, General Vernon Walters, and Ken deGraffenreid. 25X1

[ ] said that the Director had met with Middendorf and had asked what the role and purpose of the transition team were, stressing the need for the protection of sources and methods. Middendorf said he wants to inform President-Elect Reagan of how the Agency works so that he is not surprised after inauguration. Middendorf wants to know the key issues and problems facing the Agency and will focus on the budget, Congressional and legislative issues, and regulations which cause the Agency difficulties. He also wants to meet with key officials and reiterated that there would be no personnel purges. In response to the Director's question about how the transition team was to be organized, Middendorf said there would be a meeting of the team on 22 November to discuss this, and he would inform the Director and Mr. Carlucci of the organization at their 24 November meeting. The Director told Middendorf issue papers were being prepared for selected members of the transition team and briefed him--off the record--on some of the problems the Agency faces, such as leaks and cover. Middendorf told the Director the transition team has to prepare an initial report to the President-Elect by 24 November--which will be written by Carver--an interim report by 8 December and a final report for 22 December. Middendorf said that the 8 December report will be the most important. [ ] 25X1

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In response to a question regarding clearances for the team, [ ] said that Schneider, Codevilla, deGraffenreid, and Silberman are cleared and Carver's clearances are being updated. [ ] said that in addition to the transition team's seventh floor office, they will have an office on the fifth floor and "Visitor No Escort" badges will be provided to four or five of the team. [ ] 25X1

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Mr. Carlucci said that [ ] will be setting up appointments for team members with senior Agency officials. [ ] 25X1

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SECRET

Mr. Carlucci said he will be going over the briefing papers prepared for the transition team and that some of the forward planning papers which have already been prepared would be good to use at later briefings. He said that any questions about what to give the transition team should be directed to [ ]

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Briggs reported he had a long meeting on 20 November with Mark Schneider, who was supportive of the Agency in regards to problems such as Identities and FOIA legislation. [ ]

Briggs said that Schneider showed a keen interest in analysis, analysts' grades, and the NIO process. [ ]

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[ ] said that the Intelligence Community account is being handled primarily through the DoD transition team which includes two members--Silverstein and Herbst--of the CIA team. [ ] suggested that some thought be given to what the Director should say about non-CIA activities of the Community. Mr. Carlucci agreed. [ ]

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Stein said that a report is being issued which says the Soviets have made a decision to downplay U.S. involvement in Afghanistan and to play up Chinese involvement. The reasons for this are the Soviets' desire to give the President-Elect a "break" and to speed an end to the U.S. grain embargo. [ ]

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Fitzwater said that more than [ ] people have signed up for retirement but with the 45 day extension and the "look back" legislation a lot more employees probably will leave in December and January. Mr. Carlucci said this complicated our situation since we had expected more to retire and suggested that we make our best estimate of the final number of retirements and hire accordingly. Fitzwater added that [ ] people have been cleared for EOD. He said that PPP&M will try to project our needs for the future and thus we may go a little over ceiling. [ ]

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Lipton said that the Senate Appropriations Committee and the OMB had approved the [ ] covert action supplemental but that there is a further list of [ ] worth of good items--some of which we will not get--which will be submitted next week for an additional supplemental. Lipton will be meeting with Keith Hall of OMB to discuss Agency needs. [ ]

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[ ] mentioned the Evans and Novack column on Silberman which appeared in today's Washington Post. [ ]

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Mr. Carlucci said the Director's briefing of the President-Elect went well, although the 20 November briefing did not cover all the topics originally scheduled for presentation. Clarke said that the President-Elect had expressed interest in the Soviet civil defense program and that NFAC would prepare a paper for him. [redacted]

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Kerr reported that the PDB is being sent daily to Bush and Reagan and that when the President-Elect returns to California, OCO is prepared to send the PDB electrically. Hart said that COMMO has set aside a facility in Los Angeles for the President-Elect and that CHB was available for his people's use here if they wanted to use secure voice facilities. [redacted]

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[redacted] said there will be an appropriations conference on 2 December. Mr. Carlucci wanted to know how it was possible to increase the Authorization Bill an additional [redacted] at this late date. [redacted] said there is a law to cover this kind of situation. [redacted]

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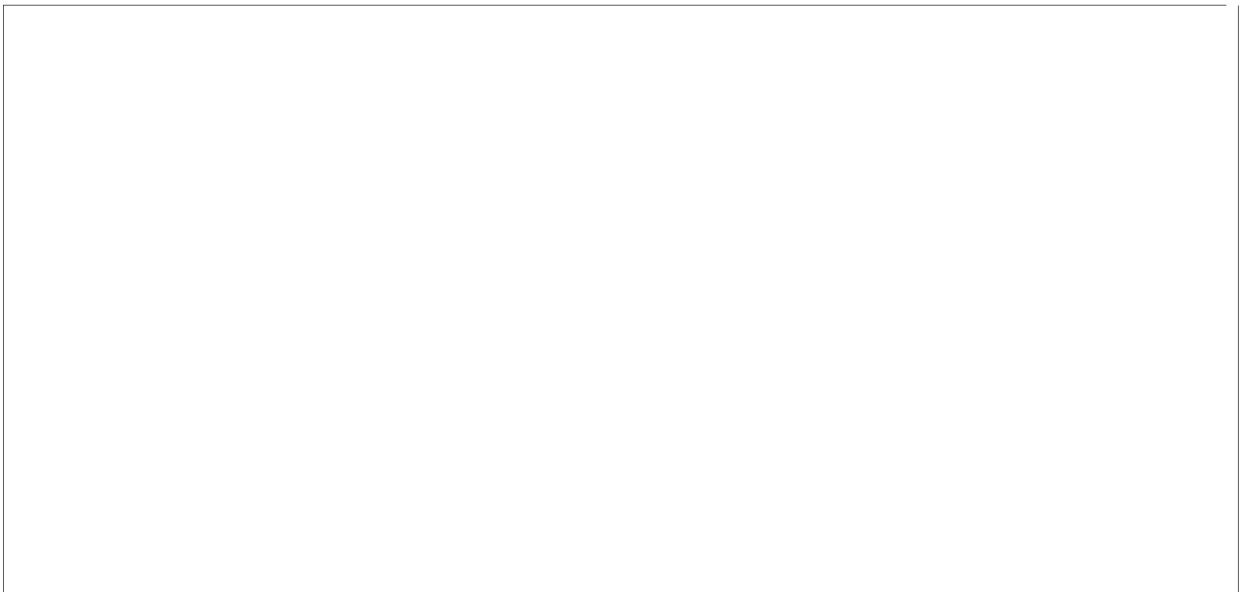
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Briggs mentioned the Senate bill, "Paper Work Reduction Act of 1980," which contains some amendments which will protect Intelligence Community equities in both the "Paper Work" and "ADPE/Telecommunications" portions of the legislation. [redacted]

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